



## STALLHOLDER'S APPLICATION FORM

Please print where applicable

CONTACT NAME/S: \_\_\_\_\_

STALL/BUSINESS NAME (to be included on program): \_\_\_\_\_

SHORT DESCRIPTION OF PROPOSED MENU or GOODS for sale:

\_\_\_\_\_  
\_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

CONTACT PHONE NO. (TO BE USED ON THE DAY): \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

LISMORE CITY COUNCIL FOOD PERMIT NUMBER:(applicable/not applicable)

\_\_\_\_\_

NSW FOOD AUTHORITY LICENCE NUMBER: (applicable/not applicable)

\_\_\_\_\_

WHAT SIZE IS YOUR STALL? EG 3mx3m FRONT \_\_\_\_\_ DEPTH \_\_\_\_\_

NB: Please include caravan annexes or window considerations into your sizes.

ARE YOU A MARQUEE/VAN/OTHER? \_\_\_\_\_

WHAT ARE YOUR ELECTRICAL REQUIREMENTS AND HOW MANY LEADS DO YOU NEED?

10 amp \_\_\_\_\_ 15 amp \_\_\_\_\_

**NB: Power is limited to generators so please be accurate**

WHAT ARE YOU POWERING AND WHAT IS THE AMPERAGE?

\_\_\_\_\_  
\_\_\_\_\_

I am using: gas yes/no Do you have access to your own power yes/no \_\_\_\_\_(Size of Generator)

**ALL LEADS AND CABLES MUST SHOW CURRENT TAG AND TEST. No double adaptors permitted.**

Stalls requiring power **MUST** bring tagged 25m and **10m** extension cords to be connected to nearest power outlet. Plastic hooks only to be used to hang leads. NO leads to be on the ground.

BUMP IN TIME PREFERRED: \_\_\_\_\_

You must be trading by 10am – all cars off site by 9.00am.

**STALL FEES**

General Stall – merchandise - Italian themed arts and crafts	\$120.00
Food Vendor – olives, cheese non cooked goods	\$180.00
Food Vendor – Italian themed food - one site fee	\$350.00
Electricity Fee per lead	\$25.00

**INSURANCE**

NAME OF PUBLIC LIABILITY INSURANCE COMPANY \_\_\_\_\_

POLICY NUMBER \_\_\_\_\_ Date of expiry: \_\_\_\_\_

Please attach a copy of your certificate with this form.

**FOOD VENDORS ONLY**

All food scraps will be collected onsite in compost bins provided. Please ensure you have a bucket to transport the scraps to the bins.

- I have attached my Lismore City Council Food Permit
- I have attached my NSW Food Safety Supervisor Certificate (if appropriate)
- I agree not to sell bottled water or use plastic straws
- I agree, when able, to use patrons own cups, plates etc

**EVERYONE**

- I agree to work with the organisers on creating a waste free event and not use plastic bags

**TERMS AND CONDITIONS**

By signing this document, I agree that I have read and will abide by the Friendship Festival’s Terms and Conditions (see attached).

Name of Vendor/Stallholder responsible: PLEASE PRINT



STALL FEE \_\_\_\_\_ ELECTRICITY FEE \_\_\_\_\_

TOTAL FEE I AGREE TO PAY \$ \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**WHAT TO DO NEXT:**

- Post or email forms before 6 May.
- Wait for Invoice to be emailed to you.
- Pay by direct deposit before 31 May (details will be supplied on the invoice).
- Attend Stallholders Induction on **Friday 7 June** on site at the Lismore Turf Club